

Almaguin Minor



Hockey Association

Coaching Application

Please return completed application to:

Almaguin Minor Hockey Association

P.O. Box 999

Sundridge, ON

POA 1Z0

(705) 384-7976

Attention: Jamey Sollman

No persons shall be assigned a team (LL or Rep) without a current completed application.

Almaguin Minor Hockey Association/Ontario Minor Hockey Association "Code of Conduct"

The Almaguin Minor Hockey Association (AMHA) and the Ontario Minor Hockey Association (OMHA) expect a standard of behavior from all of its members. These include all players, parents, coaches, officials, volunteers, team managers, trainers, convenors, administrators and employees involved in any and all AMHA and OMHA activities and events.

We are committed to providing a climate where everyone is treated with mutual respect. We expect our members to conduct themselves in such a way as to uphold the values of the AMHA which include but are not limited to fairness, courtesy and integrity.

During all AMHA activities and events members will be expected to avoid any conduct which could shed a bad light on AMHA, OMHA or the sport of hockey. This includes but is not limited to abusive use of alcohol, use of non-medical drugs and use of alcohol by minors.

Members shall always be governed by the rules, procedures and regulations set forth by the AMHA and the OMHA in all events, activities and competitions in which any member of the AMHA participates.

Members of the AMHA shall not engage in any behaviour or activity which interferes with a competition or a team's or individual's preparation for a competition, or which endangers the safety of others.

Members of the AMHA shall refrain from comments or behaviour which are disrespectful offensive abusive racist or sexist. Behaviour which constitutes harassment or abuse will be dealt with in accordance with policies set forth by the OMHA and/or the AMHA.

Failure to comply with the code of conduct as described above may result in disciplinary action in accordance with the Discipline Policy of the OMHA and/or the AMHA This may result in the member losing all privileges which come with membership in the AMHA, the OMHA, the O.H.F. and the C.1-1.A., both present and in the future.

Job Description - Minor Hockey Coach

- To oversee and be responsible for all aspects of the day to day operation of the assigned team.
- To ensure that the objectives of the AMHA and the OMHA as stated in their bylaws and constitution and the Manual of Operations are met.

- To be a spokesperson for the team and represent the team when required at all meetings and functions.
- All coaches and/ or a team representative (Manager) may be required to meet once a month at a designated “coaches meeting” with the Directors of Coaches to discuss organization, team player, league issues or concerns. These meetings will coincide with the monthly AMHA Executive meeting. At this time the team Financial Statement will be submitted to the Executive.
- The position of coach- Minor Hockey requires a level of certification as stated in the OMHA Manual of Operations.
- Rep coaches will report to the Director of Coaches of Rep and LL coaches will report to the Director of Coaches of LL. Performance will be reviewed and evaluated throughout the season and again at the end of the season.

Completed Applications must be received by June 1st of each year.

Please complete the attached form and include three personal references. A further coaching interview may be requested by the AMHA.

Coaching assignments will be announced July 1st of each year.

If chosen, it will be the responsibility of the Head Coach to ensure that he/she and his/her Coaching Staff completes and submits to the AMHA their Criminal Reference Checks and Vulnerable Sector Checks.

Team Rosters will only be approved after all members of the Coaching Staff have been checked.

All applicants must review and comply with the requirements of the AMHA bylaws and constitution as well as OMHA’s Manual of Operations.

Special Attention should be paid to the Harassment and Abuse Policy.

This position will require unsupervised and possible physical contact with the athletes and may require transportation of athletes. Applicants will be required to pass a police record check.

You can expect to spend a minimum of ten hours per week to fulfill the obligations of this position. In addition to the regular season, teams may represent the AMHA - in the OMHA play downs as well as in sanctioned tournaments.

AMHA Coaching Standards

Coach as a Leader

- Establish seasonal goals for your players/team.
- Develop leadership abilities in your players.
- Meet with parents at least three times per year, including a pre-season meeting outlining your coaching philosophies regarding ice time/playing time, discipline, practice to game ratios, and other important aspects of your season plan.
- Help each athlete to achieve his or her maximum potential as a player and individual.
- Be a positive role model.

Coach as a Teacher

- Teach the necessary hockey, personal skills for the specific age group.
- Develop a seasonal plan.
- Teach skills using the proper sequences and progressions (i.e. CHIPS. Developmental 1. 2)
- Teach skills using understandable language.
- Recognize that athletes differ in learning and readiness to learn and that learning requires the acquisition of skills and attitudes. This requires patience and perseverance of the coach and player before the required behaviors will be consistently demonstrated in game play.
- Teach more than just hockey skills.
- Complete a player evaluation at season start, middle and end.

Coach as an Organizer

- Plan effective practices seasonal plan should include practice plan (Hockey Canada Binder/Website).
- Select support staff that meets the AMHA standard and approval and will provide the maximum benefit to you and your players.
- Seek the assistance of the parents and your players in running the activities of your program. (Example; parent liaison, timekeeper, sweaters).

Communication

- Hold regular parent and player meetings (minimum of 3).
- Communicate regularly with the respective Director of Coaches (Rep or LL).

Risk Management

- Do not allow unregistered volunteers/parents on the ice. An unregistered volunteer is an individual person who is not on the Team Roster and/or has not completed a criminal record/vulnerable sector check.

Coaches are responsible for contacting the Director of Coaches with the names and Date of Birth for all on-Ice volunteers, prior to their participation.

- Review a safety action plan with the trainer.
- Ensure that all ice activities have adult supervision.
- Ensure that all dressing room activities have a minimum of two adult supervisors.
- Report any deficiencies to the AMHA Executive.
- Review player equipment on a regular basis for defects and advise parents accordingly.
- Monitor rehabilitation of injured players and ensure medical clearance to return to play.

- Report any player abuse to the AMHA Executive immediately.
- Maintain communication with the AMHA Executive, to ensure that the Association can assist in the resolution of difficulties at an early stage, and improve the overall hockey program on an ongoing basis.

AMHA Coaching Application - Personal Information Form

Name: _____

Address: _____

City: _____

Postal Code. _____

Email: _____

Phone:

(Home) _____

(Bus) _____

(Cell) _____

Team Selection

First Choice: _____

Second Choice: _____

(Category -i.e. Tyke Novice. Atom, Peewee, Bantam, Midget, Juvenile)

Local League _____ or Representative _____

If these choices are not available, would you accept a different position?

Yes _____ No _____

NCCP Certifications (Please select below)

**** Application will not be accepted without certification dates filled in. If you do not have certification - please contact Director of Coaches for clinic dates. You must be fully certified by the beginning of the season to be assigned to a team.**

**NATIONAL COACH CERTIFICATION PROGRAM /
HOCKEY CANADA COACH AND INSTRUCTIONAL STREAMS**



Level Completed: _____

Date Completed: _____

Previous Coaching Experience

Team/Association _____

Stream (Rep/LL/HL) _____

Division (Tyke/Beginner, Novice, Atom, Peewee, Bantam, Midget, Juvenile)

Please list 3 personal references that we may contact (no relatives please.)

Name, full mailing address and phone number;

Coaching Philosophy and Objective

List 3 Coaching Skills Areas you consider your strengths.

1. _____

2. _____

3. _____

List 3 Coaching Skill Areas you wish to improve upon.

1. _____

2. _____

3. _____

What is your coaching philosophy?

Please list your anticipated team initiatives, objectives and goals.

Please include names and detailed information on all members of your intended Coaching Staff.

I understand that completing a Coaching Application with the Almaguin Minor Hockey Association does not ultimately guarantee me a coaching position.

I hereby certify that the above information to be true and correct.

Applicant Signature:

Application Date:

Almaguin Minor Hockey Association Authorization for Collection of Personal Information.

I, _____ authorize the Almaguin Minor Hockey Association to collect personal information appropriate to the position applied for by verifying the character references I have supplied.

I also understand that in order for my application to be considered. I must submit to a criminal reference check.

I understand that the information obtained will be confidential but may be shared with relevant organizations in order to obtain an appointed volunteer position.

Applicant Signature:

Applicant Date:

Witness Signature:

Witness Date:

(Revised 1 March 2017)